

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, January 16, 2024, at 6:33 p.m., in person in the high school board room, 410 West Sullivan Street, Olean, NY. The meeting was called to order by Julio Fuentes, President, with a moment of personal reflection or a silent prayer. The Board of Education recited Pledge of Allegiance to the Flag.

PRESENT: Julio Fuentes, President  
Kelly Keller, Vice President  
Ricky Bee  
Daniel Farnham  
Lee Filbert  
Mary Hirsch-Schena  
Kevin Stevens

Excused: Ira Katzenstein  
Alan Peters

Student Board Heartly Phipps  
Members: Ava Smith - Excused

ALSO PRESENT: Dr. Genelle Morris, Superintendent of Schools  
Michael Irizarry, Assistant Superintendent of Academic Services  
Victoria Zaleski-Irizarry, District Clerk  
Jeff Andreano, HS Principal  
Laura Hodara, EV Principal  
Jen Mahar, Director of Special Programs  
Jen Kless, Director of Curriculum and Instruction  
Lauren Stuff, WW Principal  
Richard DiMartino, OIMS Assistant Principal  
Rachael Schreiber, Teacher  
Matt Perry, Teacher  
Ryan Nawrot, Teacher  
Marc Friends, Technology Coordinator

OTHERS: Kellen Quigley, OTH  
Lonnie Farrington, BOCES  
Antonio Scordo

Students:  
Marah Morehouse  
Brysen Riehle  
Robert Shorter  
Marieanna Germain  
Ryan Goodell  
Matthew Blazejewski  
Helaina Rucinski  
Garrett Shaw  
Ryan Osborne  
Noah Kinnaird  
Shamus Baer  
Robert Shorter  
Emily Gibbons  
Adonijah Benedict  
Andre Fratercangelo  
Sera Casey

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Moved by M. Hirsch-Schena, seconded by R. Bee, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to amend the agenda to add an item to New Business; Workplace Violence Prevention Statement. Moved by D. Farnham, seconded by L. Filbert.

Agenda Approved

Ayes 7

Nays 0

Motion Carried

Commendations

- a. Congratulations - Trevor Crouch, Cattaraugus County Youth Bureau Youth Citizenship Award Recipient - December 12, 2023; Grace Haynes, Cattaraugus County Youth Bureau Youth Citizenship Award Recipient January 2, 2024
- b. Congratulations to the following students who were nominated for the December Harold Dutton Spotlight Award: Austin Burdick, Domonick Hirliman, Lina Chauhdry, Layloni Larkin, Sophia LaBorde, Cruz Clark, Izabella Ayala, Nicolie Portlow, Alyssa Metz, Dez Muir, Levi Bish, Tawny Hein, Tyler Cross, Viktoria Lozynska, Billie Jean Hilliard, Cali Weber and Ayonna Battle
- c. HS Art students had their work on display in the lobby of the high school from 12/20/23 through 1/5/2024. Very impressive work!

Communications/  
Commendations

Public Comments:

Antonio Scordo discussed the April 8, 2024, Solar Eclipse, his concerns regarding student safety, liability, family experience, component schools that are closing, eclipse education, next total solar eclipse to come through NY will be in 2079. Encouraged Olean to close school.

Public Comments

Student Member Report:

- a. Winter Weekend Dance – February 3<sup>rd</sup> – will be held at the Manny Hanny building – theme is Fire & Ice – last year 301 tickets were sold; hoping to exceed that number – several fun activities planned for Spirit Week

Student Member  
Report

Moved by L. Filbert, seconded by K. Stevens, to adjourn from the Regular Meeting and enter Executive session at 6:45 pm to discuss a personnel issue. Michael Irizarry, Lonnie Farrington, Rachael Schreiber and Ryan Nawrot were invited to attend. Rachael and Ryan exited the meeting at 7:08 pm. Lonnie exited the meeting at 7:38 pm.

Executive Session

Ayes 7

Nays 0

Motion Carried

Moved by R. Bee, seconded by M. Hirsch-Schena, to adjourn from Executive Session at 7:39 pm and reconvene to the Regular Meeting.

Reconvene to  
Regular Meeting

Ayes 7

Nays 0

Motion Carried

Discussion Items:

Projected Student Progress and Graduation Update - Jeff Andreano  
Mission/Vision  
Total Cohort Graduation Rate  
OHS Graduation Data  
Interventions  
2023-2024 – 87% expected to graduate

Discussion Items

State Budget Implications – Genelle  
School Aid runs were just released  
Jenny Bilotta is reviewing and will discuss at the February Audit/Finance meeting

Policy Review  
Policies - 1st Reading  
Policy #3210 - Visitors to School  
Policy #5684 - Use of Surveillance Cameras in the School District and School Buses

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Policy #7516 - Students with Life Threatening Conditions  
Policy #5640 - Smoking, Tobacco and Cannabis (Marijuana) Use  
Policy #5661 - Wellness  
Policy #5690 - Exposure Control Program  
Policy #5692 - Human Immunodeficiency Virus (HIV)-Related Illnesses  
Policy #5230 - Acceptance of Gifts, Grants, and Bequests to the District  
Policy #5250 - Sale and Disposal of District Property  
Policy #5310 - Bonding of Employees and Board Members  
Policy #5320 - Expenditures of District Funds  
Policy #1620 - Annual Organizational Meeting  
Policy #1630 - Legal Qualifications of Voters at District Meetings  
Policy #2340 - Board Self-Evaluation  
Policy #4230 - Administrative Authority  
Policy #6110 - Code of Ethics for Board Members and All District Personnel  
Policy #6540 - Defense and Indemnification of Board Members and Employees

Policies - 2nd Reading Reading:

Policy #1331 – Duties of the District Clerk  
Policy #1332 – Duties of the District Treasurer  
Policy #1333 – Duties of the Tax Collector  
Policy #1530 - Minutes  
Policy #1610 – Annual District Meeting and Election/Budget Vote  
Policy #1611 – Business of the Annual District Election  
Policy #3140 – Flag Display - **table until the next meeting**  
Policy #5240 – School Tax Assessment and Collection/Property Tax Exemptions  
Policy #5674 - Data Networks and Security Access  
Policy #5675 - Student Grading Information Systems  
Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data  
Policy #6411 - Use of Email in the District  
Policy #7315 - Student Acceptable Use Policy  
Policy #8272 - Internet Safety/Internet Content Filtering  
Policy #8110 - Curriculum Development, Resources and Evaluations  
Policy #1336 - Duties of Student Activities Treasurer

Board Report:

- a. Allegany/Cattaraugus School Board Association Dinner – December 14<sup>th</sup> – Mary Hirsch-Schena and Ricky Bee gave an update – Rick Timbs guest speaker; state budget – money allocated to school districts, electric buses, tax cap; foundation aid, etc.
- b. Allegany/Cattaraugus School Board Association Breakfast – February 3<sup>rd</sup> at Allegany/Limestone

Board Report

Superintendent Report:

- a. January 5<sup>th</sup> National Honor Society Induction – 30 new inductees

Superintendent Report

Committee Reports:

DEI – October and November meetings – Jen Kless  
Operations – December 11<sup>th</sup>  
Audit/Finance – December 14<sup>th</sup>

Committee Reports

Consent Agenda

Moved by L. Filbert, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

BE IT RESOLVED, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following Consent Agenda items:

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That the meeting minutes of the regular board meetings held on December 12, 2023 be approved.

The Treasurer's Report dated December 31, 2023, be accepted and placed on file.

The Warrant Report for December 2023 be accepted and placed on file.

The Internal Claims Auditor Exception Report for the period covering month ending December 31, 2023, be accepted and placed on file.

The December 31, 2023, Intra-fund Transfer listing in the amount of \$2,000.00 be accepted/approved and placed on file.

SAC Quarterly Reports - October 1, 2023-December 31, 2023.

That the CSE recommendations reviewed on January 16th be approved.

908004413	092650002	908003039	908002541	908003924
900457723	908002482	100700000	908003980	101790001
908005136	908000757	908002944	908003994	908001550
908003935	908003703	908004536	908000953	908004031
980008002	908003596	908003360	908002696	908001606
908004522	908001561	908005141	908003230	908002219
908004238	908003562	908004565	908005147	908003958
908002084	908003626	908001267	908004246	908000661
908004201	908002366	908004584	908002514	908004277
908002265	908001655	908002688	908001215	900455882
908002913	908001548	908004511	100190001	908004279
908003605	908004558	908003802	'092580001	908004233
908004232	908000688	908000847	908004447	908002451

That the CPSE recommendations reviewed on January 16th be approved.

23-24 CPSE

908005037	908005009	908004557	908005129	908005117
908005142	908004968	908005003	908005122	908004535
908004804	908004537			

24-25 CPSE

908005134	908005129	908005117	908005122	
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That the CPSE to CSE Recommendations reviewed on January 16th be approved.

24-25 CPSE to CSE

908004535	908004537
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The list of substitutes be approved.

Ayes   7  

Nays   0  

Motion Carried

Moved by R. Bee, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the 2023 Guidance Plan.

Guidance Plan  
Approved

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Ayes   7  

Nays   0  

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Stevens, to table policy #3140. Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to adopt the following school policies. These policies are to supersede any current School Board Policies regarding the same matter. Policies Adopted

Policy #1331 – Duties of the District Clerk  
Policy #1332 – Duties of the District Treasurer  
Policy #1333 – Duties of the Tax Collector  
Policy #1530 - Minutes  
Policy #1610 – Annual District Meeting and Election/Budget Vote  
Policy #1611 – Business of the Annual District Election  
Policy #5240 – School Tax Assessment and Collection/Property Tax Exemptions  
Policy #5674 - Data Networks and Security Access  
Policy #5675 - Student Grading Information Systems  
Policy #5676 - Privacy and Security for Student Data and Teacher and Principal Data  
Policy #6411 - Use of Email in the District  
Policy #7315 - Student Acceptable Use Policy  
Policy #8272 - Internet Safety/Internet Content Filtering  
Policy #8110 - Curriculum Development, Resources and Evaluations  
Policy #1336 - Duties of Student Activities Treasurer

Ayes   7  

Nays   0  

Motion Carried

Moved by K. Stevens, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to delete Policy #6140 - Employee Medical Examinations. Policy Deletion

Ayes   7  

Nays   0  

Motion Carried

Moved by R. Bee, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with AnnaMarie Cavallo for the period of January 16, 2024, through March 27, 2024, at an hourly rate of \$75.00 per hour to provide speech therapy services. AnnaMarie Cavallo Contract Approved

Ayes   8  

Nays   0  

Motion Carried

Moved by M. Hirsch-Schena, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the MOU between the Olean City School District and Cornell Cooperative Extension for a Farm to School Educator at an hourly rate of \$21.50 per hour, 30 hours week from July 1, 2023, through August 31, 2024. Cornell Cooperative Extension MOU Approved

Ayes   7  

Nays   0  

Motion Carried

Moved by D. Farnham, seconded by L. Filbert., upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with Marissa Magro for the period of January 16, 2024, through March 27, 2024, at an hourly rate of \$75.00 per hour for speech therapy services. Marissa Magro Contract Approved

Ayes   6  

Nays   0  

Abstain   1   Motion Carried  
K. Stevens - family

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Moved by R. Bee, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the contract with Learn Well for the period of July 1, 2023, through June 30, 2024, at an hourly rate of \$66.00 per hour for virtual teaching services.

Learn Well Contract  
Approved

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to award the following excess equipment bids to:

Surplus Equipment  
Bid Awarded

Equipment:	Top Bidder:	Amount Bid:
Victory 2-Door Freezer	Douglas Travis - Harvest Field Ministry	\$501.00
Cafeteria Tables (9 Blue)	Josh Painter	\$1,250.00
Atosta Refrigerator	Douglas Travis - Harvest Field Ministry	\$501.00

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by K. Keller, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, that Jenny M. Bilotta who is professionally certified in the School District Business Leader area, is hereby granted tenure in the School District Business Leader tenure area as the Business Administrator, effective February 2, 2024.

Jenny Bilotta  
Granted Tenure

Congratulations!

Ayes 7

Nays 0

Motion Carried

Moved by L. Filbert, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to award the American Rescue Plan Project to Mazza Mechanical Services:  
Base Bid: \$554,000  
Alternate 4: \$31,400  
Construction Total \$585,400

American Rescue  
Plan Project  
Awarded to Mazza  
Mechanical

Ayes 7

Nays 0

Motion Carried

Moved by L. Filbert, seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to accept the Workplace Violence Prevention Policy Statement.

Workplace Violence  
Prevention Policy

Ayes 7

Nays 0

Motion Carried

Personnel Items A

Personnel – Item A

Moved by M. Hirsch-Schena, seconded by K. Stevens, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel listed in Personnel Item A with the following amendment: Add Brandy Blanchard, Elementary Teacher to the list of resignations; delete Brandy Blanchard from the Tenure list.

Resignations:								

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Last Name	First Name	Position	Effective				Comments	
Knight	Kathleen	Kindergarten Teacher	1/1/2025				Retirement	
Ventura	Louis	English Teacher	7/1/2024				Retirement	
Frentz	Susan	Business Teacher	7/1/2024				Retirement	
Young	Natalie	Teacher Aide	1/6/2024				Pursue other employment	
Lamb	Alyssa	School Counselor	2/3/2024				Pursue other employment	
Sikora	Kristen	Special Education Teacher	2/10/2024				Pursue other employment	
Napoleon	Melanie	World Language Teacher	10/5/2024				Retirement	
Blanchard	Brandy	Elementary Teacher	01/19/24					
<b>Leave of Absence:</b>								
Last Name	First Name	Position	Effective				Comments	
<b>Certified/Classified Appointments:</b>								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Building
McCarthy	Tanya	Building/Classroom Aide	1/2/2024	5.75	\$15.00	Samantha Warner	Probationary	East View
Senn	Madelyn	Building/Classroom Aide	1/2/2024	5.75	\$15.00	Jaedyn Hennard	Probationary	OIMS
Borja	Danielle	Building/Classroom Aide	12/21/2023	5.75	\$15.00	New	Probationary	OHS
Lamont	Penny	Cook	1/2/2024	7.5		P/T to F/T position	Permanent	WW
Ramadhan	Tara	Cook	1/2/2024	7.5		P/T to F/T position	Permanent	EV
<b>Certified/Classified Appointments:</b>								
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Tenure Area/Date
Bremner	Caroline	OHS Music Teacher	1/6/2024				Music Initial Certificate	Appointed to a tenured position in the Special Subject Music Tenure Area effective January 6, 2024.
Watson	Audrey	WW Grade 1 Teacher	12/31/2023				Childhood Education (Grades 1-6) Initial Certificate	Appointed to a tenured position in the Elementary Tenure Area effective December 31, 2023.
Blanchard	Brandy	WW Grade 1 Teacher	1/28/2024				Childhood Education (Grades 1-6) Professional Certificate	Appointed to a tenured position in the Elementary Tenure Area effective January 29, 2024.

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Marsfelder	Laurie	EV Reading Teacher	12/31/2023				Literacy (Birth-Grade 6) Professional Certificate	Appointed to a tenured position in the Special Subject Reading Tenure Area effective December 31, 2023.
Macaluso	Amy	OIMS Special Education Teacher	1/16/2024		Step 2	Linda Cavalier	Students with Disabilities (All Grades) Initial Certificate	Probationary Appointment to the Special Education Tenure Area; 1/16/2024 - 1/15/2028 eligibility for tenure at the end of the probationary period is dependent on the employee receiving APPR ratings of Effective or Highly Effective in at least 3 of the 4 preceding years and no Ineffective composite or overall rating in the final year.
<b>Coaching and Extra-Curricular Appointments:</b>								
<b>Last Name</b>	<b>First Name</b>	<b>Address</b>	<b>Position</b>	<b>Effective</b>	<b>Hours</b>	<b>Salary/Wages</b>	<b>Replacing</b>	<b>Certification Information</b>
Penston	Nicholas (Luke)		Musical Conductor	2023 - 2024 School Year		Index - 0.045 = \$1,885		

Ayes 7

Nays 0

Motion Carried

Introduction of Newly Appointed Staff:

Informational Items:

- Curriculum Committee - Thursday, January 4th at 4:00 pm
- School Health Team - Thursday, February 1st at 3:30 pm
- Buildings and Grounds Committee - Tuesday, February 6th at 4:30 pm
- Safety Committee - Wednesday, February 7th at 3:30 pm
- Operations Committee - Monday, February 12th at 4:30 pm
- Board of Education Meeting - Tuesday, February 13th at 6:30 pm
- Audit/Finance Committee - Thursday, February 15th at 4:00 pm

Moved by L. Filbert, seconded by D. Farnham, to adjourn from the Regular Meeting and enter Executive session at 8:38 pm to discuss the Superintendent's evaluation.

Informational Items

Executive Session

Ayes 7

Nays 0

Motion Carried

Moved by D. Farnham, seconded by L. Filbert, to adjourn from Executive Session at 9:29 pm and reconvene to the Regular Meeting.

Reconvene to Regular Meeting



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Ayes   7  

Nays   0  

Motion Carried

Moved L. Filbert, seconded by M. Hirsch-Schena, to adjourn from the Regular Meeting at 9:30 pm.

Adjournment

Ayes   7  

Nays   0  

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

January 18, 2024

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION/DEGREE	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	WENKE, MARY LEE	COUNSELING	
NON-CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	AIELLO, AARON	ASSOCIATES	YES
SUBSTITUTE TEACHER	DESCHLER, JILLIAN	BACHELORS	YES
SUBSTITUTE TEACHER	FINEFROCK, BREEANA	ASSOCIATES	YES
SUBSTITUTE TEACHER	HUGHES, STEPHAN	BACHELORS	YES
SUBSTITUTE TEACHER	JODUSH, OLIVIA	ASSOCIATES	YES
SUBSTITUTE TEACHER	KELLER, MADDOX	ASSOCIATES	YES
SUBSTITUTE TEACHER	PHELAN, EMILY	ASSOCIATES	YES
SUBSTITUTE TEACHER	PINGE, FAITH	ASSOCIATES	YES
SUBSTITUTE TEACHER	UNGER, JOHNATHAN	ASSOCIATES	YES
SUBSTITUTE			
TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	HODARA, GRACE	n/a	YES
SUBSTITUTE TEACHER AIDE	JODUSH, OLIVIA	n/a	YES
SUBSTITUTE TEACHER AIDE	KELLER, MADDOX	n/a	YES

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SUBSTITUTE TEACHER AIDE	PHELAN, EMILY	n/a	YES
SUBSTITUTE TEACHER AIDE	PINGE, FAITH	n/a	YES
SUBSTITUTE TEACHER AIDE	SCHENA, LILY	n/a	YES